

A meeting of the Internal Quality Assurance Committee was held on 6th of July 2020 under the Chairmanship of IQAC Coordinator, Dr Sanjeev Kumar Sinha. Following members of the Committee were present in the meeting.

- 1) Dr. Sanjay Kumar Sinha - Sinha
06/07/20
- 2) Dr. Bijoy Kumar - BK
06/07/20
- 3) Dr. Sanjay Kumar Singh - SJS
06/07/20
- 4) Ms. Anita Kumari - Anita
06/07/20
- 5) Ar. Nilesh Kumar - Nilesh
06/07/20

Agenda:

- 1) To discuss the new academic scenario based on online classes and digitized reading materials amidst the Covid pandemic.
- 2) To suggest ways to ensure efficacy of digital teaching-learning interface in our University.

Resolutions:

- 1) It was resolved that online classes should continue to be conducted over both Whatsapp and other live online platforms like Zoom, Google-meet, etc. Apart from this hard copies of reading material may also be given to students at the Department in compliance with the norms of social distancing.
- 2) It was further resolved that the IQAC shall suggest the Honourable Vice Chancellor to conduct online trainings for teachers of the University and its various colleges that would help them equip themselves with skills to prepare online teaching material, impart online lectures and conduct online tests.

Dr
06.7.20

A meeting of the Internal Quality Assurance Committee was held on 2nd September 2020 under the Chairmanship of IQAC Coordinator, Dr Sanjeev Kumar Sinha. Following members of the Committee were present in the meeting:

- 1) Dr. Sanjay Kumar Sinha - Sinhaha
02/09/20
- 2) Dr. Bijoy Kumar - _____
- 3) Dr. Sanjay Kumar Singh - Seel
02/9/20
- 4) Ms. Anita Kumari - Anita
2/9/20
- 5) Dr. Nilesh Kumar A
02/9/20

Agenda:

- 1) Conduct of online internal exams for Sem II (2019-21) and Sem IV (2018-20) students.
- 2) Observation/Commemoration of days of national and international importance

Resolution:

- 1) It was resolved that all University Departments shall conduct internal tests in a blended online-offline mode. The Departments may, as per their convenience, conduct tests virtually, or ask the students to submit their assignments in hard copies, in compliance with the social-distancing norms.
- 2) It was further resolved that despite the Covid-induced restrictions, all Departments would endeavour to offer their best cooperation to IQAC, NCC or any Department/Committee willing to organize a virtual observation/commemoration of the days of national and international significance.

End
02.9.20

A meeting of the Internal Quality Assurance Committee was held on 7th of December 2020 under the Chairmanship of Honourable Vice Chancellor, Prof. (Dr) Sonajharia Minz. Following members of the Committee were present in the meeting.

- 1) Sanjeev Kumar Sinha, Co-ordinator
- 2) Dr. Sanjay Kumar Sinha, Member
- 3) Dr. Bijoy Kumar, Member
- 4) Dr. Sanjay Kumar Singh, Member
- 5) Dr. Nilesh Kumar, Member
- 6) Ms. Mary Margaret Tudu, Member
- 7) Ms. Amita Kumari, Member

Handwritten signatures and dates:
- 07/12/2020
- 7.12.20
- 07/12/20
- 07/12/20
- 07/12/20
- 07/12/20
- 07/12/20

Agenda:

- 1) To review the Report of NAAC Team presented to the University after their visit in September 2018.
- 2) To chart out plans for the betterment of the University in the light of suggestions made by the NAAC Report.

Resolution:

1. After a thorough appraisal of the NAAC Report by the members, it was decided to take up at least one suggestion under each of the seven criteria and initiate work in accordance with the suggestion. It was decided to begin work on the following targets without any delay:
 - a. Student Feedback to be taken on a regular basis.
 - b. Remedial / Bridge Courses to be planned and executed by every Department.
 - c. Formation of Central Alumni Association.
 - d. Ensuring Student representation in Board of Studies of each Department.
 - e. Formation of Grievance Redressal Cell at both Departmental and University levels.
 - f. Preparation of a customized Research Methodology Course for Ph.D Course Work by each Faculty, viz., Social Sciences, Sciences, Humanities. This course would be commonly taught to Research Scholars of all disciplines in the Faculty.
 - g. Speedy installation of Wi-fi facility in the University.
 - h. Revamping and Streamlining the University Website.
2. It was also resolved to restart the publication of University Bulletin and SKMU Newsletter to ensure a better documentation of University activities.